

REQUEST FOR PURCHASE OF

Books Magazines Journals CDs/DVDs

Sr. #	Title	Author	Publisher	Approx. Price	No. of Copies/Qtys.	
					Text	Reference

Program for which books/Journals/Magazines/CDs-DVDs required:

Department: _____

Semester: _____

Course Title: _____

If the book is not available in local market, then place an import order for the above mentioned list.

Yes NO

Vender	Quotation	Quotation Date	Invoice

Faculty Name	Designation	Signature	Date

Forwarded by Librarian

Head of Department

Vice Chancellor