

SINDH MADRESSATUL ISLAM UNIVERSITY
DIRECTORATE OF STUDENT AFFAIRS AND COUNSELLING
COVID-19 POLICY

Sindh Madressatul Islam University has adopted a temporary policy to address violations of COVID-19 SOPs for protection of all stakeholders' health.

All students are expected and required to comply with the SOPs specified by the university in view of the COVID-19 pandemic to limit the spread of the virus during on-campus classes. By adherence to these SOPs which promote healthy behaviors, students will mitigate the spread of COVID-19, which will provide an environment where the stakeholders can learn and work as safely as possible.

COVID-19 SOPs

The following SOPs must be followed within the university premises.

All students must:

- Wear a face mask at all times when on campus
- Maintain social/physical distance as prescribed by the university
- Avoid handshakes with each other
- Maintain good hygiene practices such as repeated handwashing and use of hand sanitizer, disposing of used face masks properly, following the proper cough/sneeze etiquette
- Use only designated entrance and exit points
- Review the latest updates and general guidance provided by the university regarding COVID-19
- Use communal facilities such as meeting rooms, washrooms, library, etc. in accordance with the designated protocols.
- Minimize unnecessary physical contact with people and unnecessary visits to crowded places
- Maintain the details of when and where they go on campus, and the people they meet in a Daily Contacts Diary (the university officials may ask them to present this information any time)
- Limit movements around the campus
- Immediately inform the Registrar (registrar@smiu.edu.pk) if they need to stay at home because they are seeking medical attention due to COVID-19
- In case of COVID-19 symptoms, the students are advised to inform any of the following designated individuals and restrict their movements until further orders from the management.

S. No.	Names and Contact Numbers of the Resource Persons	Designation	Day/Timings	Contact no.
1.	Mr. Muhammad Kashif Email: m.kashif@smiu.edu.pk	Sports Officer, Student Affairs	Mon – Fri (9 am to 5 pm)	0332-7862614
2.	Mr. Jamil Ahmed Email: jamil@smiu.edu.pk	Male Nurse, Medical Unit	Tue – Fri (9 to 5 pm) Sat (11 am to 7 pm)	0332-2228610
3.	Ms. Kiran Shehzadi Email: kiran@smiu.edu.pk	Female Nurse, Medical Unit	Sun - Thu (11 am to 7 pm)	0308-2403035

DISCIPLINARY ACTION IN CASE OF VIOLATION OF SOPs

All students shall be monitored through CCTV cameras (including inside the classrooms) for observations of the COVID-19 safety protocols. Violation of the COVID-19 SOPs may result in immediate disciplinary action as per the following criteria:

- Students who enter academic buildings without appropriate face coverings will be reminded of this policy and will be directed to leave the building if they do not have a face covering.
- Any incident of violations of the SOPs may be reported to the concerned HoD by any stakeholder of the university
- In case of minor violation of the SOPs, a verbal warning shall be issued by the HoD in addition to informal counselling.
- The department shall maintain a proper record of all such incidents reported.
- In case of repeated violations of the safety protocols, a written warning shall be issued by the department.
- In case of deliberate refusal to follow the SOPs, a fine of up to Rs. 5000 shall be imposed on the offenders.
- Persistent failure to follow the instructions may result in retraction of authorization to attend physical classes.
- If the students enter the classroom without a face covering, the faculty will have the authority to:
 - request/require the student to leave the class, and
 - report the student to the respective HoD for disciplinary action